

UNION SCHOOL DISTRICT

BOARD OF EDUCATION

November 20, 2025

**Monthly Meeting
Union High School Library**

UNION SCHOOL DISTRICT

AGENDA

November 20, 2025

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge to the Flag
- IV. Roll Call
- V. Approval of Agenda
- VI. Approval of Minutes: October 16, 2025 regular board meeting minutes.
- VII. Announcements
- VIII. Correspondence: **PSBA Book Donation, *Remarkably You* by Pat Zietlow Miller, illustrated by Patrice Barton, in appreciation of our district's commitment to student success.**
- IX. Visitors/Comments
- X. **Administration Reports**
 - School Police Officer
 - Food Service Department
 - Technology Department
 - Maintenance Department
 - Special Education Director
 - Elementary Principal
 - High School Principal
 - Superintendent
- XI. **Board Reports**
 - Finance Report
 - Personnel Report
 - Curriculum/Instruction Matters
 - Buildings, Grounds & Transportation
 - Athletic Report
 - Career Center Representative
 - Riverview IU6 Representative
- XII. Old Business

Approve the 2nd reading of the following policy:

 - a. Policy No. 805.3: School Police/Security Officer- Use of Force and Weapons
- XIII. New Business
- XIV. Visitors/Comments
- XV. Adjournment

UNION SCHOOL DISTRICT
ADMINISTRATIVE REPORTS
November 20, 2025

I. School Police Officer

- Confiscation of headphones - bigger issue than past years
- Paper darts being stuck in the ceiling - addressed with the entire school
- Non-traffic citation for vaping event (2)
- Webinar on swatting incidents
- Code Red Drills with assistance of PSP
- Completed CJIS Training
- (3) incidents of simple assault
- Incident on one of our bus routes necessitated that students remain at school for parent pick-up
- 5th grade presentation on vaping
- Students climbing on the roof of the pavilion at SES in the evening
- Veterans Day Assemblies at both schools

II. Food Service Department

- High School Participation
 - October 2025 - Lunch 79%, Breakfast 48.10%
 - October 2024 - Lunch 66% , Breakfast 39.4%
- Elementary Participation
 - October 2025 - Lunch 80.21%, Breakfast 67.02%
 - October 2024 - Lunch 70% , Breakfast 57%

III. Technology Department

- After hours rebuild of SES network to correct latency issues
- 335 Support Tickets from August 1st 2025 to October 30th
 - 69 Support tickets from October 6th to October 30th
- Trouble/Reviewing PA Systems at both HS and SES
- Reviewing virtualization solutions
 - Hosted Regional Nutanix Boot Camp

IV. Maintenance Department

- Installed RIB Relay for Sligo kitchen exhaust hood.
- Installed OL and relay for Aux. gym rooftop furnace.
- Replaced a motor and belt on the Art room's Kiln exhaust fan.
- Replaced the pump motor and put new seals in the pump for the HS dishwasher.
- Had the interior and exterior bleachers inspected.
- Had the stage curtains flame tested.
- Received the replacement DHW boiler control, waiting on a service tech. To install it.
- Had a Schindler elevator tech. Here to make repairs to the elevator.

V. Special Education Director

VI. Elementary Principal

-  Discipline year to year
-  STAR ELA and MATH
-  SES Bus Challenge

VII. High School Principal Report

-  IXL Data - 25/26
- Veteran's Day Assembly at UHS - Thank you, Mr. Gibson, Student Council, and all who contributed to the effort to make this an excellent event

- PBIS 1st marking period events
- The Math Competition team earned a reward at Pennwest
 - Finished in 5th place
 - The highest known finish in Union history for this competition
- Excellent Football Season
- Yondr Bag discussion and planning for 2025-26 school year

VIII.

Superintendent's Report

- Updated Teacher Induction Plan
 - Updated to include components required through the Comprehensive Plan
 - New survey
 - Individual learning opportunities
 - Grading/Report Cards
 - Assessments
 - Safety Procedures
 - Curriculum Revision
- Band lessons for 6th grade
 - Collaborative work between music and 6th grade to find the best solution to allow for band lessons with minimal disruption to core courses
- Comprehensive Planning
 - Components
 - Ready
 - Set
 - Go
 - We are finishing the "Set" portion and moving on to "Go"
 - First meeting on November 11th
- Re-Entry Planning
 - Resource guide on the website
 - Training in Bradford in October
 - Useful for students returning from:
 - Placement
 - Special Ed classes out of district
 - Extended illness or injury
 - Expulsion or extended suspension
- Veterans Day Assemblies
 - SES - November 10th @ 1 PM
 - UHS - November 11th @ 9:30 AM
- Athletic Trainer Advertisement
 - Developed an ad for our website and Facebook
 - Due to the state budget impasse, waiting to pay for advertisement
- Faith Fellowship Church and the Rimersburg Share-a-Care Food Distribution Program are helping families locally with food insecurities. Distribution is on the third Wednesday of each month beginning at 5 PM.
- Plumbing issue at Sligo
 - Backed up pipe to sinks in 5th grade classroom
- Congratulations to the UHS/ACV Football Team on a successful season
- PA Leadership Charter
 - Claims underpayment in 2016-2017 school year
 - Difference between budgeted amount and actual
- State Budget
 - New deductions for cyber
 - Training requirements
 - Truant students are ineligible for cyber
 - Cash option for sporting events
- Requirement to notify public of incidents when a weapon is on school property

UNION SCHOOL DISTRICT

FINANCE REPORT

November 20, 2025

Board Action Requested

I. Treasurer's Report

Approve the Treasurer's Report for the month ending October 31, 2025.

II. Accounts Payable List

Approve the Accounts Payable List for the month ending November 30, 2025.

III. WGL Energy Services, Inc. Agreement

Approve a renewal agreement with WGL Energy Services, Inc., effective _____, for electric power supply. This is a 12 month agreement at a rate of \$0. _____ /KWh.

IV. Interstate Studio School Picture Agreement

Approve the two year school picture agreement with Interstate Studio and the Union High School and Sligo Elementary School beginning with the 2026-2027 school year and expiring at the conclusion of the 2027-2028 school year.

V. Yondr-Phone Free School

Approve the Yondr-Phone Free School quote in the amount of \$4,873.88. This amount will be paid for through the BSC grant.

VI. E-rate Bid Advertisement

Grant permission to advertise for E-rate bids for Virtualization Infrastructure Upgrade.

UNION SCHOOL DISTRICT

PERSONNEL REPORT

November 20, 2025

Board Action Requested

I. Unpaid Leave of Absence

Approve an unpaid leave of absence to employee #497 starting on November 17, 2025 and lasting for a period of six weeks.

II. Unpaid Leave of Absence

Approve an unpaid leave of absence to employee #362 for December 2, 3, 4, 2025.

III. Unpaid Leave of Absence

Approve an intermittent unpaid leave of absence to employee #494 from current date through December 23, 2025 and an unpaid leave of absence from January 5, 2026 through the end of the 2025-2026 school year.

IV. Social and Human Service Assistant Pay Adjustment

Approve to adjust pay of the Social and Human Service Assistant to \$297.83 per day, not to exceed \$54,800 per school year. This pay adjustment is effective December 1, 2025.

V. Athletic Trainer Advertisement

Approve to advertise for an athletic trainer.

VI. Substitute Food Service Employees

Approve Marcy Wiant and Paula Harris, pending receipts of clearances, as substitute food service employees for the 2025-2026 school year.

VII. Homebound Instructors

Hire Emily Ellenberger and Tara Hackwelder as Homebound Instructors for the 2025-2026 school year, at the salary of \$30.00 per hour.

VIII. Updated Teacher Induction Plan

Approve the updated Teacher Induction Plan for the 2025-2026 school year.

UNION SCHOOL DISTRICT
CURRICULUM REPORT
November 20, 2025

Board Action Requested

I. Conferences

Approval is requested for staff attendance at the following conference/workshops:

- a. Conference: Elementary Principals Meeting
Staff: Tom Minick
Location: North Clarion Elementary School
Date: Nov. 19, 2025 & Feb. 18, 2026
Approx. Cost: \$0.00
Funding Source: n/a

II. Student Trips

Approval is requested for the following student trips during the school year:

- a. Student Trip: The Musical Christmas Carol
Students: 18 Travel Club students, Nicole Bish + Chaperone
Location: Byham Theater, Pittsburgh PA
Date: Fri., December 19, 2025
Approx. Cost: \$1,284.20
Funding Source: Travel Club Funds
- b. Student Trip: Christmas Angel Tree Field Trip
Students: 8 National Elementary Honor Society Students & Missy Anderson
Location: Northwest Savings Bank, Rimersburg
Date: Retroactive, Mon., November 17, 2025
Approx. Cost: \$10.00
Funding Source: General Fund
- c. Student Trip: Christmas Angel Tree Field Trip
Students: 8 National Elementary Honor Society Students & Missy Anderson
Location: Clarion County Community Bank, Rimersburg
Date: Retroactive, Tue., November 18, 2025
Approx. Cost: \$10.00
Funding Source: General Fund
- d. Student Trip: Steelhead Trout Fishing
Students: 8 Outdoor Club, Brianna Lauer, Logan Pistorius
Location: Erie, PA
Date: Sat., Dec. 6, 2025 or Sun., Dec. 7, 2025 (rain date)
Approx. Cost: \$100.00
Funding Source: Club/Student Funding

III. Updated Activity Officer

Approve the updated list of activity officers for the 2025-2026 school year.

IV. Student Discipline

Approve the waiver agreement, dated October 29, 2025, in lieu of an expulsion hearing for student #6824142719.

UNION SCHOOL DISTRICT
BUILDINGS, GROUNDS AND TRANSPORTATION REPORT

November 20, 2025

Board Action Requested

I. Disposal of Property

Approve the request from Scott Kindel to dispose of old batting cages (indoor/outdoor) and old homerun fence. The method of disposal is to donate to the Southern Clarion County Little League.

II. Specialized Transportation Contract Amendment

Approve the amendment to the specialized transportation contracts for Rick Myers Busing, LLC, Nancy Steele, Bobbert Busing, and Rossey Busing, effective November 1, 2025.

III. Substitute Van Driver

Approve Dorthy Runyan as a substitute van driver for Rick Myers Busing, upon receipt of the appropriate clearances/paperwork.

UNION SCHOOL DISTRICT

ATHLETIC REPORT

November 20, 2025

Board Action Requested

- I. Athletic Department Volunteer**
Approve Sara Hayden as an athletic department volunteer for the 2025-2026 school year. All clearances are on file.
- II. Assistant Varsity Girls Basketball Coach Resignation**
Accept the resignation of Assistant Varsity Girls Basketball Coach, Haley Sherman, for the 2025-2026 school year.
- III. Varsity Girls Basketball Volunteer**
Approve Haley Sherman as a volunteer for Varsity Girls Basketball for the 2025-2026 school year. All clearances are on file.
- IV. Assistant Varsity Girls Basketball Coach**
Hire Rick Atzeni as the Assistant Varsity Girls Basketball Coach for the 2025-2026 school year at the salary of \$2,204.00. All clearances are on file.
- V. Head Jr. High Boys Basketball Coach Resignation**
Accept the resignation of Head Jr. High Boys Basketball Coach, Tracy Bowser, for the 2025-2026 school year.
- VI. Head Jr. High Boys Basketball Coach**
Hire Caden Rainey as the Head Jr. High Boys Basketball Coach for the 2025-2026 school year at the salary of \$1,400.00. All clearances are on file.
- VII. Assistant Jr. High Boys Basketball Coach**
Hire Robert Corrado as the Assistant Jr. High Boys Basketball Coach for the 2025-2026 school year at the salary of \$1,400.00. All clearances are on file.
- VIII. Jr. High Boys Basketball Volunteer**
Approve Jeff Shirey as a volunteer for Jr. High Boys Basketball for the 2025-2026 school year. All clearances are on file.
- IX. Assistant Jr. High Baseball Coach**
Hire Kerry Graham as the Assistant Jr. High Baseball Coach for the 2025-2026 school year at the salary of \$1,150.00. All clearances are on file.